



Town of Lake Cowichan
 39 South Shore Road, PO Box 860
 Lake Cowichan, BC V0R 2G0
 T 250-749-6681 | F 250-749-0281
 www.lakecowichan.ca

APPLICATION
 Development Permit
 Development Variance Permit
 Temporary Use Permit

FOLIO(S):	DATE:	FILE NO:
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<input type="checkbox"/> DEVELOPMENT PERMIT (DP)	<input type="checkbox"/> DEVELOPMENT PERMIT (DP) w/Variance
Select applicable fee	Select applicable fee
<input type="checkbox"/> \$850 Less than \$50,000 commercial value or up to 4 residential units	<input type="checkbox"/> \$900 Less than \$50,000 commercial value or up to 4 residential units
<input type="checkbox"/> \$1,550 More than \$50,000 commercial value or 5 or more residential units	<input type="checkbox"/> \$1,600 More than \$50,000 commercial value or 5 or more residential units
<input type="checkbox"/> DEVELOPMENT VARIANCE PERMIT (DVP) \$850	<input type="checkbox"/> TEMPORARY USE PERMIT (TUP) \$2500

APPLICANT INFORMATION	OWNER INFORMATION
Name	Name
Address	Address
City	City
Postal Code	Postal Code
Phone	Phone
Email	Email

PROPERTY
Civic Address of Property _____
Legal Description of Property _____
PID: _____ Zoning of Property: _____

APPLICATION REQUIREMENTS FOR PERMIT

Reason for application

- If Applicable Submit:
1. A scaled site plan/location sketch showing all parking, access points, buildings, landscaping, elevations and surrounding neighborhood(s).
 2. For sign variances, a drawing to scale of the sign and its location on the property.
 3. A copy of the Land Titles Certificate and Covenants – [no older than 2 weeks].

APPLICATION REQUIREMENTS FOR A DEVELOPMENT PERMIT

1. Development permit areas applicable to the property (check all that apply)
 - DPA 1 Watercourse and Streamside Protection
 - DPA 2 Natural Hazard Lands
 - DPA 3 Greenhouse Gas Reduction
 - DPA 4 Downtown
 - DPA 5 Highway Commercial, Neighbourhood Centre and Tourism
 - DPA 6 Multi-family
 - DPA 7 Industrial
2. Submit four plan sets and a PDF file drawn to scale showing the following:
 - ◆ Site plan including sidewalks, paths, off street parking layout, access points, and amenities.
 - ◆ Rainwater management plan (for all new construction).
 - ◆ Landscaping plan showing location, type, and quantities of plants and ground cover material.
 - ◆ Detailed colour renderings from all sides, including manufacturer specifications for all external building materials.
 - ◆ Exterior lighting plan, including locations and manufacturer specifications.
 - ◆ Signage plan, including location, size and specifications.
3. For lands within a Watercourse and Streamside or Natural Hazard Development Permit Area, submit the appropriate environmental and/or geotechnical study to respond to the guidelines of the Development Permit Area.
4. A site grading and sediment control plan.
5. A written explanation of how the proposal satisfies all relevant Development Permit guidelines.
6. The application will be accompanied by a fee identified in the Fees and Charges for Services Bylaw, as may be amended from time to time.

SIGNATURES

Where the applicant is not the REGISTERED OWNER, the application must also be signed by the REGISTERED OWNER

I / We hereby declare that all the above information is, to the best of my knowledge, true and correct in all respects.

_____ Date _____ Applicant's Signature

This application is made with my full knowledge and consent.

_____ Date _____ Registered Owner of Subject Property

STAFF USE ONLY Misc. Permits (69) - Fee paid: \$ _____ Receipt # _____